

# The Digestive Disorders Foundation, Suffolk

Reg. Charity No.1070774

The Annual General Meeting of the Digestive Disorders Foundation, Suffolk, to which you are cordially invited, will be held on Tuesday, 21 November 2017 at 6.45 p.m. in the Endoscopy Unit, Ipswich Hospital. This will be followed immediately by a meeting of the Trustees. Coffee/tea and biscuits will be provided from 6.30 p.m..

Marjorie Thompson, Hon Sec

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## AGENDA

Chairman's opening remarks.

1. Apologies
2. Minutes of the Annual Meeting held on 15 November 2016 (A copy of these will be available at the meeting).
3. Matters arising.
4. To receive the Chairman's report.
5. To receive the Treasurer's report and Accounts.
6. To re-appoint the currently serving Trustees..
7. Public Liability and Trustees Indemnity Insurance
8. Report on results of audit of use of antibiotics in colorectal surgery
9. Endoscopy Unit report covering:-
  - a) Shopping list
  - b) Any other topic
10. To consider possible future fund raising events.
11. Any other business.
12. Date, time and place of next meeting.